



# W R I G H T ARMORY

# ENGRAVING

480-550-0965

WWW.WRIGHTARMORY.COM

INFO@WRIGHTARMORY.COM

## FAILURE TO INCLUDE THIS FORM WILL RESULT IN DELAYS

**IMPORTANT: IF YOU ARE SENDING YOUR FIREARM(S) IN WITHOUT USING A FFL PLEASE INCLUDE A PHOTO COPY OF YOUR IDENTIFICATION ALONG WITH THIS FORM. DEALERS PLEASE SEND COPY OF FFL**

CUSTOMER NAME

SHIPPING ADDRESS - STREET

CELL PHONE NUMBER & CARRIER FOR TXT UPDATES

CITY

EMAIL ADDRESS

STATE / ZIP CODE

### Items To Be Worked On:

- Please list Make, Model, SN, & Caliber for all firearms
- If you are sending in a Class 2 or Class 3 item(s) for repair please include a copy of all tax stamps as they pertain to the items being worked on

### Things To Know:

- Turn Around: Turn times are estimated based upon the backlog currently in the shop at the time we receive your gun and can fluctuate daily. We will do our best to keep to the estimated time frame, but they are estimates. If your gun requires parts we will be at the mercy of the parts supplier. We have no control over how quickly they: pick, pack, and ship the required parts to us.

### Items To Be Engraved:

- Firearms: Please list Make, Model, and Serial Number
- Please list every part sent in

### Desired Engraving:

- Surface Engraving       Depth Engraving
- Email font preferences and all graphics to [info@wrightarmory.com](mailto:info@wrightarmory.com)
- Please include exact location and spelling for all NFA & Trust engraving


OTHER NOTES/COMMENTS:

### **100% Deposit is required before work can begin. The Balance Remaining is due upon completion.**

- Deposit: will consist of 100% of the requested work less return shipping and any incidentals required (should any be incurred)
  - Balance Remaining: will consist of return shipping and any incidentals that were required to complete the requested work
- \*Return shipping is calculated when the work is complete, the item is packaged, and ready to ship home.

### PREFERRED PAYMENT METHOD:

- Credit Card (Visa, Mastercard, Amex, or Discover): You will be emailed an electronic invoice to process CC's via our electronic invoicing system's secure payment portal
- Company Check / Money Order (no personal checks) Make Payable To: Wright Armory, LLC
- Certified Funds (USPS MD, Cashier's Check, Money Order) Make Payable to: Wright Armory, LLC

### SHIPPING ADDRESS:

**WRIGHT ARMORY  
250 S MULBERRY #102  
MESA, AZ 85202**

### Status Updates:

- Once the work order is active in our system (may take up to 2 business days), you can navigate to the "Repair Update" tab on [wrightarmory.com](http://wrightarmory.com) and follow the prompts to view the itemized work order. All updates to your work order will appear in real time.
- In an effort to reduce hold times and the proverbial "phone tag", email is the preferred method of contact; [info@wrightarmory.com](mailto:info@wrightarmory.com).
- Our state of the art computer system is fully automated and will give you text message and email updates when work is completed or if we need to contact you for any reason. In order to format these messages we need to know your cell provider.

### Shipping:

- We recommend using UPS or FedEx as they are more reliable
- Always ship w/ adequate insurance and packaging
- Shipping w/ a hard-case inside a cardboard is always safest